

How to add and pay multiple accounts under one doxo account

→ Visit <u>www.doxo.com</u>



- Sign up and create a doxo account if you don't already have one
- Log in to your doxo account if you already have one
- → Go to your <u>account home page</u>
 - If you've already paid the account on doxo, you'll see that account under the "PAY BILLS" section on the left hand side of the screen

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	Home > 0	Your payment of \$12.50 to City of Lapwai (ID) was canceled on August 8, 2022. NEW PAYMENT DISMISS			
	Credit Protection Link Account Credit Protection Activate	Manage your household bills. Protect your financial health.			
	identity Protection Activate PAY BULS Chyoric Lapwai (ID) 0.0000.02 Chyoric Lapwai (ID) 0.0000.04	 Avoid Fees & Overdrafts with doxoPLUS* Free Online Payments – pay with your linked account and never pay a fee. Late Fees Reimbursed – if a payment is late, doxo will reimburse any fees the biller charges. Overdraft Protection – if a doxo payment causes an overdraft, doxo will reimburse you. 			
\langle	County of Worcester - Liqu Licenses and Fees	$\langle \bullet \circ \circ \circ \rangle$			
	Provider Success Test Prov	Dink Your Bank	Ø Protect Your Credit	Protect Your Identity	
	Add another bill	Link your bank account for free bill payments Learn more >	Protect your credit score with doxoPLUS Learn more >	Get \$1M Identity Protection with doxoPLUS.	

- If you have not already paid to an account on doxo, no accounts will show up yet under the "PAY BILLS" section
- → To add another account to your doxo account (either your first account or additional ones), you'll select "Add another bill" on the left hand side

Home >	Your payment of \$12.50 to City of Lapwai (ID) was c	anceled on August 8, 2022.	NEW PAYMENT DISMISS
Private Wallet Link Account Credit Protection Activate	Manage your household bills.	Protect your financial health.	
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Provider Success Test Prov Add another bill	Link Your Bank Link your bank account for free bill payments Learn more >	Protect Your Credit Protect your credit score with doxoPLUS Learn more >	Protect Your Identity Get \$1M Identity Protection with doxoPLUS. Learn more >



→ A "List Your Bills" page will appear, at the bottom of the list select the option to "Add another bill" type in the biller's name you wish to add and click the magnifying glass to search. Select the correct biller

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ist Your Bills	ZIP Code: 98102	
ack utility bills, credit cards & more with free due date reminders.		
43%) Select a service below to complete your bills list:		
Add your Auto Loan bill	^	
search for your provider	٩.	
Or select from the most popular in your area:		
Wells Fargo		
Toyota Financial Services Corporation		
BECU Bank of America		
Honda Financial Services		
GM Financial Credit Acceptance		
O I DON'T HAVE THIS SERVICE		
• Cable & Satellite	~	
Credit Card	~	
Electric	~	
• Gas	~	
Health Insurance	~	
Internet & Phone	~	
Mobile Phone	~	I
Mortgage	Mortgage	Ŷ
•	Add another bill	^
	county of worcester - liquor one day	<u>(x q)</u>
RETURN HOM	Search to find and add your provider	

→ An "Add Account" popup will appear, check the box next to "Licenses and Fees" then select "ADD THIS ACCOUNT"





→ If you already have an account with Worcester on doxo, the next page will ask if you want to use this existing account or add a new account - select "OR ADD A NEW ACCOUNT"



→ All of the accounts you've added will now show up on the left side of the screen under "PAY BILLS"



→ If you've already submitted a payment on one of the accounts, you'll notice when you're on that account, it says "Your payment is on its way"

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Home > PROTECT FRANCES Image: Comparison of the comparison of t	County of Worcester - Liquor One Day Permit (Idda balant) Loomes and Frees		
PAY BILLS CSB Charleston Sanitary Board (Water & Sewer	Account douo test, 05/01/2024, 123 main		
City of Shoreline - Wastew Water & Sewer	Set complete protection with doxoPLUS* doxPUUS protects your credit score and insures against identity theft.		
County of Worcester - Liqu Licenses and Fees County of Worcester - Liqu Licenses and Fees	Tou also get valuable ree protections.		



- → To keep multiple accounts organized, you can add a label to each individual account by selecting one of the accounts on the left side of your doxo account home page under "PAY BILLS" then select "(Add a label)", add your label and select "UPDATE"
 - You can tell the accounts apart by the details under "Account"

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Home > PROTECT FINANCES Private Wallet Link Account Co Credit Protection Activate annual Co Credit Protection Activate PROTECT	County of Worcester - Liquor One Day Demme (Add a label) Learnes and Free Acount Acount Acount Acount County (20/2024, 123 main	Pay your bill Vour payment is on its way Vour pad, and your payment is now scheduled or processin Set due date	Account Info Label for this account	×
City of Shower City of Shower City of Shower City of Shower City of Morcester - Liqu County of Worcester - Liqu Licenses and Fees	Set complete protection with doxoPLUS* doxoPLUS protects your credit score and insures against identity theft. You also get valuable fee protections.		Labels help you quickly tell your accounts apart, especially when you have multiple accounts from the same company.	
Different Blatt Bar			UPDATE CANCEL	

- → Repeat this process for all accounts you'd like to add to your doxo account
- → Now all your accounts will appear with their label under "PAY BILLS" on the left side



→ Once you've added another account, you can submit a payment to that account even while a payment is processing to a different account

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